

## **South Central Zone Fall Meeting Minutes 2017**

Date: **September 27, 2017**

Location: **Three Hills Arena - Encana Room**

Attendance: **58**

### 1.0 Called to Order - 10:05 am by Leigh Bretzlaff

#### 1.1 Adoption of Agenda - no additions or subtractions

Moved: Michael Sera - Bert Church

Seconded: Brent Meyer - Rosemary

Passed

#### 1.2 President's Remarks - Leigh Bretzlaff

Leigh thanked everyone for the work that they are doing in their schools for the student athletes. The success of our programs and the zone, is due to the work each and everyone is doing in their school. He then turned it over to Michael Vaughan who thanked the membership for their patience and continued patience as we finish the transition from Leslie to Michael in the change of secretary/treasurer.

#### 1.3 Remarks from ASAA

No ASAA rep was in attendance but see the attached information that was sent out by the ASAA office.

#### 1.4 Adoption of minutes from fall meeting

Moved: Carrie Westgard - Strathmore

Second: Shane Hansen - Beiseker

Passed

### 2.0 Business arising from minutes

#### 2.1 Policy Handbook Review - groups and timelines

Through the discussion it was established that we need to set a date for the meeting and commit to that date to bring all interested parties together to review the junior high and senior high policy handbooks. Zone will cover the costs of the subs and any expenses for the meeting (room rental, lunch, etc). Meeting date was set for Monday, January 29, 2018 in Strathmore during exam week. Carrie Westgard will look for a location for the meeting and report back to the zone.

Sr High Committee: Carrie Westgard (Strathmore), Darren Anderson (Canmore), Ken Zelez (STS), Shauna Vaughan (Three Hills), Nathan Hodgson (Bassano), Micheal Wiens (St. Joseph's)

Jr. High Committee: Brad Huntley (Crowther Memorial), Melvyn Wade (Dr. Elliot), Nathan Hodgson (Bassano), Len Judson (J.C. Charyk)

### 3.0 Reading of Communications

#### 3.1 Zone Award of Merit Nominations - deadline Oct 1

If anyone has a nomination for this award, please get it to the zone executive by Oct 1

### 4.0 Financial Report

Moved: Brad Huntley - Crowther Memorial  
Seconded: Nathan Hodgson - Bassano  
All in favor.

Zone ran a deficit last year when it covered the cost of banners and medals for all zone championships but zone is still in good shape. Zone will put some money towards the review of policy handbooks for this year. Leslie has paid all outstanding bills and has sent out reminders for a few outstanding accounts and getting ready to transfer the accounts to Michael Vaughan.

### 5.0 Selection of Delegates to the Fall Planning Meeting (November 30 & December 1)

Leigh Bretzlaff - Oilfields, Michael Vaughan - Three Hills and Sandy Green - Cochrane

### 6.0 New Business

6.1 Motion for new zone secretary/treasurer - motioned that Michael Vaughan take over the role of secretary/treasurer from Leslie Larson.

Moved: Len Judson - J.C. Charyk  
Seconded: Gavin Makse - St. Anthony's  
All in favor.

6.2 Motion to change signing authority - motioned that Michael Vaughan have signing authority on all South Central Zone accounts - taking over from Leslie Larson.

Moved: Nathan Hodgson - Bassano  
Seconded: Micheal Wiens - St. Joseph's  
All in favor.

6.3 Motion for new software purchase - motioned to allow Michael Vaughan to purchase the online version of Quickbooks to keep track of the zone financial records.

Moved: Jeff Messom - DVSS  
Seconded: Shauna Vaughan - Three Hills  
All in favor.

#### 6.4 Zones on Remembrance Day discussion

As this was discussed at the spring meeting, much of the discussion was about how to handle zones on Remembrance Day. With the policy changed in spring, the host can move the

zones to a different weekend, or alter the tournament to reflect the views of the community that is hosting the event.

## 6.5 FIBA Rule Changes - Information

Wanda Vandervelden (Olds High School) gave a brief explanation of the FIBA rule changes that will be used in the upcoming basketball season. She stressed for coaches to have patience as the officials are learning the new rules and how to apply them. As the Alberta Basketball Officials Association (ABOA) moves forward with their education and develops education material for the rule changes, the zone will send this information out to all the schools of the zone so we can know what to expect for the basketball season.

## 7.0 Notice of Motion

### 7.1 1A, 2A, 3A, 4A Basketball Zone Playoff Format

*Submitted by:* Darren Olson - Foothills Composite High School

**Motion** – To create a consistent zone basketball playoff structure for Varsity teams at all levels – 1A, 2A, 3A, 4A – across the zone when competing for a provincial berth. The format followed would be the same for all classifications, and would follow the motions that were passed for 3A zone basketball playoffs at the 2017 spring meeting (motion #4 and #5).

**Rationale:** Because teams may opt up and then in subsequent years they may opt down (to play at the level of enrollment) it would be logical that the same playoff structure would exist at all levels. Last spring different playoff structures were proposed and adopted for 3A and 4A. The current policy for 1A and 2A is also different than what was adopted for the 3A and 4A. The South Central Zone should have a consistent structure for all. Either the new 4A or the new 3A or the previous structures from 1A and 2A levels should be adopted by all creating consistency across the zone. Rationales for new structures were contained in the proposals submitted last spring.

Moved: Darren Olson - Foothills Composite

Seconded: Ken Zelez - STS

5 For, 10 opposed, 2 abstained - Defeated

### 7.2 3A, 4A Basketball Zone Playoff Format

*Submitted by:* Darren Olson - Foothills Composite High School

**Motion** – To create a consistent zone basketball playoff structure for Varsity teams at the 3A and 4A levels when competing for a provincial berth. The format followed would be the same for all classifications, and would follow the motions that were passed for 3A zone basketball playoffs at the 2017 spring meeting (motion #4 and #5).

**Rationale:** Because teams may opt up and then in subsequent years they may opt down (to play at the level of enrollment) it would be logical that the same playoff structure would exist at all levels. Last spring different playoff structures were proposed and adopted for 3A and 4A. The current policy for 1A and 2A is also different than what was adopted for the 3A and 4A. The South Central Zone should have a consistent structure for all. Either the new 4A or the new 3A or the previous structures from 1A and

2A levels should be adopted by all creating consistency across the zone. Rationales for new structures were contained in the proposals submitted last spring.

Moved: Darren Olson - Foothills Composite  
Seconded: Michael Sera - Bert Church  
1 For, 2 opposed - Defeated

7.3 Jr. High Basketball Size  
*Submitted by:* Ken Zelez - STS

**Current Policy:** 5a. Size 6 ball for both boys and girls

**Proposed:** 5a. Size 7 ball for Jr A Boys (Gr 9) and size 6 ball for girls and all other levels.

**Rational:** All other leagues/associations are having Gr 9 Boys compete with a size 7 ball. We should do the same. A constant ball size for the boys between all leagues will help them develop their skills for High School. All Calgary schools are using a Size 7 for boys.

Moved: Ken Zelez - STS  
Seconded: Michael Sera - Bert Church  
8 For, 18 opposed, 6 abstained - Defeated

7.4 Jr. High Zone Defense  
*Submitted by:* Ken Zelez - STS

**New Policy:** 5J. Zone Defence is not permitted in the ~~front~~ back court.

**Rational:** Zone Defence is not allowed in any other league at the Jr High age group. Zone defence at this level changes the game drastically and has been argued that it promotes bad habits and forces teams to shoot from the outside when shooting fundamentals have not been developed. That being said, the LTAD Canada Basketball model states: Train to Train Phase 1 and 2 "The goal at this stage is to continue to build the athletic base. Many skills will be introduced here and these skills will be emphasized. Avoid the temptation to compensate for the lack of skills with higher level tactics. The use of zones and presses will be introduced in the second phase, at the end of this stage, when players have acquired a complete grounding in the basic skills. Train to Train phase 1= " 11-13 females and 12 -14 males - the emphasis is still on refining the fundamentals and consolidating the technical skills. Developmentally appropriate tactics become more important." Phase 2 = " 13-15 females and 14-16 males - players should be refining their technical skills. Some athletes will begin to become creative. Tactics such as zone offence/ defence and presses/press breaks are added during this stage. Near the end of this stage, simple strategies can be employed. When various technical skills are combined to form a system of play, you have created a tactic. These are conceptual in nature and still allow the players freedom to make decisions. Teams will have tactics for transition, offence, defence etc. Individualized training is important for the player to improve." Specifically, "Zone Defensive Concepts • Introduce zone defensive concepts as opposed to zone defensive systems Press and Press Breaks • Introduce and develop pressing pick up points • Introduce trapping concepts (pressure defence) • Introduce concepts to breaking traps and pressing defences (press breaks and pressure releases)".

Motion: friendly amendment to change wording from front to back court

Moved: Ken Zelez - STS

Seconded: Curtis Cofer - Highwood

All in favour of amendment

Moved as amended: Ken Zelez - STS

Seconded: Curtis Cofer - Highwood

8 For, 11 opposed, 12 abstained - Defeated

After bringing motion 7.5 to the floor for discussion, the zone executive decided to table motions 7.5 to 7.8 until the spring meeting. With the change in the fee structure by Alberta Education, many schools have submitted their fees for the 2017-2018 school year and would not be allowed to increase their fees and therefore not able to participate in track. The motions will be brought forward at the spring meeting with the intention of the increase in fees being in place for the 2018-2019 school year and be in place before the schools set their fees for the new school year.

7.5 Jr. High Track Fees - Tabled till Spring Meeting

*Submitted by:* Zone Executive

**Current Policy:** 2. The fee charged to schools competing at the SCZ championship shall be no more than \$5.00 per competitor. There will be no added charge for relay teams.

**Proposed:** 2. The fee charged to schools competing at the SCZ championship shall be no more than \$10.00 per competitor. There will be no added charge for relay teams.

**Rational:** The cost for running track and field zone championships has increased over the past few years - the rental of the track, rental of the track equipment and hiring of U of C track club has increased and caused the championship to run a deficit. With the Calgary Independent junior high schools being voted out of the zone, the number of athletes covering the cost decreased and the cost of rental increased. The increase in fees will cover the costs to run the zone championship.

7.6 Sr. High Track Fees - Tabled till Spring Meeting

*Submitted by:* Zone Executive

**Current Policy:** 8. The fee for participating in SCZ cross country, badminton and track and field championships is \$5.00 per participant.

**Proposed:** 8. The fee for participating in SCZ cross country and badminton championships is \$5.00 per participant. The fee for participating in SCZ track and field championship is \$10.00 per participant.

**Rational:** The cost for running track and field zone championships has increased over the past few years - the rental of the track, rental of the track equipment and hiring of U of C track club has increased and caused the championship to run a deficit. The increase in fees will cover the costs to run the zone championship.

#### 7.7 Sr. High Track Fees - Tabled till Spring Meeting

*Submitted by:* Zone Executive

**Current Policy:** Maximum Entry fees per individual or team are: Track and Field \$5

**Proposed:** Maximum Entry fees per individual or team are: Track and Field \$10

**Rational:** The cost for running track and field zone championships has increased over the past few years - the rental of the track, rental of the track equipment and hiring of U of C track club has increased and caused the championship to run a deficit. The increase in fees will cover the costs to run the zone championship.

#### 7.8 Sr. High Track Fees - Tabled till Spring Meeting

*Submitted by:* Zone Executive

**Current Policy:** 2. The fee charged to schools competing at the SCZ championship shall be \$5.00 per competitor.

**Proposed:** 2. The fee charged to schools competing at the SCZ championship shall be \$10.00 per competitor.

**Rational:** The cost for running track and field zone championships has increased over the past few years - the rental of the track, rental of the track equipment and hiring of U of C track club has increased and caused the championship to run a deficit. The increase in fees will cover the costs to run the zone championship.

#### 7.9 ASAA Fall Notices of Motion

ASAA Notices of Motion were discussed so that our delegates could represent our member's views. As the NOM's dealt with cheerleading and handball (sports which very few schools run in the zone), the membership looked to the couple of schools with those programs for guidance on the NOM's.

### 8.0 Small Group Discussions

8.1 Selection of New Commissioners - no new commissioners were established

8.2 Zone Host Vacancies - zone host vacancies were filled and just waiting on a couple to make sure their school is able to host. Zone Hosts 17-18 will be posted on the website.

### 9.0 New Business Arising from Small Group Discussions

No new business came out of small group discussions.

### 10.0 Spring South Central Zone Meeting Date

Tuesday, April 10, 2018 - in Three Hills

11.0 Adjournment at 1:30 pm  
 Moved: Josh Wiley - Trochu  
 Seconded: Brent Moldrup - Acme  
 All in favor.

## ASAA to Zone Meetings – Fall 2017

Welcome back from the Executive and staff of the ASAA for another great year of high school athletics. If you have not received your ASAA mailing, please contact the office ASAP.



<b>Deadlines:</b>	September 12	Golf Opting-Up and Registration Deadline	<b>Alberta Schools' Athletic Association</b>  <hr style="width: 100%;"/> Percy Page Centre  11759 Groat Road NW  Edmonton, Alberta
	September 30	School enrollment taken to determine ASAA Classification	
	October 1	Volleyball Registration Deadline	
Deadline		Football Registration, Declaration and Opt-Up	
		Nominations for Zone Award of Merit Deadline	
	October 5	Cross Country Registration Deadline	
	October 10	School Registration Deadline	
	October 10	Completion of Fundamental of Coaching Deadline	
	October 15	Volleyball Opt-Up Deadline	
	November 1	Bid application for vacant Spring 2015 Provincials	
	December 15	Basketball Registration Deadline	

**NOTE: Email reminders for registration deadlines will not be sent from the ASAA office. Instead, there will be email notifications of upcoming deadlines in the new Registration System, so we recommend you go to that site weekly. Reminders are also located in the “What’s Coming Up” section of the ASAA website – the first page you see at [www.asaa.ca](http://www.asaa.ca)**

**Policy Changes/highlights:** New policies are noted in grey shading in the policy handbook – please take time to review them and other key policies. Some of the major changes that may affect your zone include:

- New recruitment policy
- Permission to travel form: Schools must now fill out form on ASAA website to travel to out-of-province tournaments in order to help ensure events have proper sanctioning.
- Please refer to the Policy handbook for any other changes. If the policy modification is sport specific, you will find it under the respective sport tab in the handbook.

**Sanctioning:** Please note that as of the 2017/18 School Year, after a one-year grace period, schools and tournament hosts that do not receive proper sanctioning where required (when bringing outside-the-province schools in) within 30 days of an event will be subject to a \$200 late sanctioning penalty



#### Online Coach Education:

- Mandatory:
  - Concussions course: **Every** coach, assistant coach and teacher supervisor on **every** team:
  - Bylaws and Policies Course: One coach on every team
  - Fundamentals of Coaching: One Teacher coach in every school
  - **IMPORTANT:** The courses noted above need to be completed by coaches before those coaches can be registered in the system
  - A reminder that even though football teams have up to 12 or more coaches, **EVERY** coach has to take the Concussion course and be registered on the system at schoolcoach.ca and in the registration system <http://registration.asaa.ca>. We will be doing random checks to ensure all schools are complying with this safety requirement.

**Alberta Schools'**

**Athletic Association**

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Percy Page Centre

11759 Groat Road NW

Edmonton, Alberta

**Principal and student/parent acknowledgement forms:** New LAST year, these forms are a requirement for ASAA member schools. Only NEW students need to complete student form. Here is the link to the forms: <http://www.asaa.ca/news/principal-and-student-acknowledgement-forms>

**Staffing:** After seven years with the ASAA/AIAAA/CIAAA Tyler Callaghan has moved on to pursue new opportunities. He has gone to Scotland to complete his MBA program, and Drew Hanson, formerly of Metro Edmonton Athletics, was hired to step into that role. We know he has big shoes to fill, but Drew is ready for the challenge! Please extend Drew a welcome at [drew@ciaaa.ca](mailto:drew@ciaaa.ca).

**Unified Sports:** Unified Bocce is being hosted in Calgary and Edmonton this fall – October 17 and October 23, respectively. If you have students in your school with an intellectual disability, creating a Unified Sports team is a great way to enhance the culture of acceptance in your school. The Edmonton tournament also requires volunteers, preferably grade 12 students, to ref for the day. Ref training will be provided before the tournament begins.

Please see the link here for more information:

<http://www.asaa.ca/sports/unified-sports/unified-bocce>

**Return of Trophies to Hosts at Provincials:** Every year is a constant battle with schools to return the ‘perpetual’ championship plaques to the host so that they have all plaques ready and available to present at provincials. The ASAA Executive Committee has determined that there will be fine of \$100 to any school that does not return their perpetual plaque to the host school in time for the respective championship. The school being fined will also have to send the plaque, at their own cost, to the winning school. The funds collected from this initiative will be directed to the ASAA Scholarship fund. (can be found in the Appendix section of policy handbook – page 153). A reminder that if you win an ASAA plaque, you must have your school name and year engraved at your cost before you return it.

#### **Alberta Bowl 2018:**

As a reminder, The 2018 Alberta Bowl will be hosted in Fort McMurray and all schools are encouraged to plan accordingly.

**National Coaches Week: The ASAA encourages all schools to thank the coaches in their community for the tremendous work that they do for your school by simply saying #ThanksCoach. With events held across the country to celebrate coaching, National Coaches Week provides coaches with the recognition they deserve for the time they devote to ensuring Canadians live an active, healthy lifestyle. Be sure to tag @ASAA in your #ThanksCoach tweets to enter for a draw to win an Alberta Milk sport swag bag.**

**SchoolCoach.ca:** A new course developed in collaboration with the Canadian Centre for Ethics in Sport called “Make the Call” will be available in fall 2017. This course will target students and covers topics of substance use and abuse. The course will be available in both English and French!



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**IMPACT Student Leadership Workshops:** IMPACT workshops are scheduled for May 15, 2018 in Olds, AB. Overnight accommodations are available on Monday, May 14 for schools who wish to travel down the night before the sessions. All schools are invited to attend! Be sure to check out the ASAA website for more information on registration and cost in the coming months.

**SUBWAY Fundraiser Cards:** The Peel-a-deal card fundraiser program is back for another year and is much improved on last year (closer to what was done in year 1. Cards available soon. Go to [www.asaa.ca/PeelADeal](http://www.asaa.ca/PeelADeal) for more info.

**New Athletic Directors/SRS:** For those who are new Athletic Director's, please do not hesitate to contact the ASAA office with ANY questions or if you have difficulty accessing yours or your principal's username and password for SRS. You are encouraged to ask other Athletic Directors in your area for advice, and we ask the more experienced Athletic Directors to reach out to assist new AD's in their role. Please be sure to update any school information in the SRS system for the 2017/18 school year. Some schools may have new Athletic Directors or Principals, it is important to update this on our registration system so all communication from the ASAA office is getting to the appropriate people within your school. Registration deadlines are noted on the ASAA calendar and reminders are constantly on the ASAA website. Missing registration deadlines comes with a fee that can range from \$150-\$500 – be aware of them!

Also as a new AD, we will need to make sure your information is current and up-to-date so we can reflect that on our transfers/appeals website so all information is being received by the correct person and transfers can be dealt with more expediently.

**Provincials:** congratulations to all zone teams who attended provincials last year and especially to those who took home a medal or sportsmanship banner. Thanks to those schools that hosted provincials last year and those schools and zones that have stepped up to host this year.

We still need hosts for the following championships in 2017/18. If your school is interested please contact ASAA:

Cheerleading – April 13-14

Tier II Team Handball – April 27-28

Tier III Rugby (Boys and Girls) – June 8-9

**Athletic Director Initiatives:** The CIAAA will be hosting its second Annual National Athletic Director's Conference in Regina, SK on April 19-21, 2018. Visit [www.ciaaa.ca](http://www.ciaaa.ca) for information and registration details.



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## **Brochures:**

**ASAA Policy Highlights Guide for Schools and Parents:** To better assist member schools, administrators, athletic directors, coaches, students and others in being aware of "must know" ASAA Bylaws and Policies, the ASAA now has two highlights brochures that each of you should have received in your ASAA mailout. We included 3 of each brochure per school so you can share them with your coaches or post on your athletics noticeboard.

**Para Athletics:** we will be including a 2km Para Athletics Race at ASAA Provincial Cross-Country Championships in Edmonton this year. Please encourage any students with a physical or intellectual disability to consider participating. For questions on eligibility and classifications, please contact Shanna or see the attachment in the Information section of Cross Country on the ASAA website ([http://www.asaa.ca/sites/default/files/uploads/sports-landing-page/information/ac\\_asaa\\_para\\_cross-country\\_recruitment\\_v1.pdf](http://www.asaa.ca/sites/default/files/uploads/sports-landing-page/information/ac_asaa_para_cross-country_recruitment_v1.pdf)).

**ASAA Executive and Staff:** Your Executive Committee this year is ready, willing and able to lead us through the next year. As a staff, we thank them for the personal incredible commitment the following individuals on the Executive make to the ASAA:

President:	Rick Gilson, Assistant Superintendent, Westwind School Division
Vice-President	Tom Christensen, Principal, Olds Jr/Sr. High School
Member at Large	Tim Main, Calgary
Athletic Director	Hank Smid, AD, St. Paul Regional High School
Athletic Director	Sheila Garber, AD, Bishop Carroll High School, Calgary
Athletic Director	Toby Boulet, Lethbridge Collegiate Institute

Likewise, your ASAA staff is ready, willing and able to assist you however we can:

Executive Director	John Paton
Senior Assistant Director	Mike Steele
Assistant Director	Deanna Metro
Program Director	Shanna Kurylo
Program Director	Drew Hanson
Admin Assistant	Elyshia Korobko

***Best wishes for 2017/18 from the ASAA Executive and Staff***