

**South Central Zone
Fall Meeting 2014
Minutes**

Date: September 25, 2014

Location: Strathmore Civic Centre

Attendance: 54

1.0 Meeting called to order by Sandy Green at 10:12am.

1.1 Adoption of Agenda

Moved by Ioan Matthews – Springbank
Seconded by Nathan Hodgson – Bassano
Carried

1.2 President's Remarks

Sandy Green reported that the zone had an excellent year in 2013-14! She remarked that wearing her "leathers" were a good omen to a successful year, so she has worn them again. She asked that all representatives at the meeting to pass on congratulations to coaches, administrators and athletes for a very successful, low problem year.

1.3 Remarks from ASAA

Welcome back from the Executive and staff of the ASAA for another great year of high school athletics. If you have not received your ASAA mailing, please contact the office ASAP.

Deadlines:	September 12	Golf Opt-up and Registration Deadline
	September 30	School enrollment taken to determine ASAA Classification
	October 1	Volleyball Registration Deadline Football Registration, Declaration and Opt-Up Deadline Nominations for Zone Award of Merit Deadline
	October 5	Cross Country Registration Deadline
	October 10	School Registration Deadline
	October 10 (CHANGED)	Completion of Fundamentals of Coaching Deadline
	October 15	Volleyball Opt-Up Deadline
	November 1	Bid application for vacant Spring 2015 Provincials
	December 15	Basketball Registration Deadline
	December 31	Completion of Fundamental of Coaching Deadline

Transfers: It's been two years now since we moved over to the Online Transfer system and there was a lot of learning how to use it but everyone has been doing great. Remember that:

1. If you are getting those email reminders it is because something is missing, it is important to remind students and/or parents to complete their required fields.
2. If you are the sending school, you must complete your part.... You cannot sit on it. If you disagree with the transfer information submitted, you can say as such, but you need to then provide your reasons, which will be available to the other school.
3. Please be sure to select the proper type of document from the drop down menu when uploading required documents so that all users know where to find the information they need. You can always call the office at 780-427-8182 if you need any assistance.
4. The office staff will be working on a quick reference 'How To' document to help with frequently asked questions and this should hopefully be out by end of September.

Policy Changes/highlights: New policies are noted in grey shading in the policy handbook – please take time to review them and other key policies. Some of the major changes that may affect your zone include:

- The deadline for one person within the school to have Fundamentals of Coaching is now October 10 and the team official with the concussion course must be someone who is regularly present at team competition. If your school does not satisfy these requirements you will not be eligible for competition until they are met.
- Onsite grade 9's are now eligible for team participation on curling teams regardless of school classification.
- All appeals (transfers, 4th year, etc.) will now go to a standalone Appeals committee (Executive Appeals Committee). Predetermined dates for the 5 meetings this year are published on the ASAA Calendar and website. There has been a significant fee increase for any appeals requested outside of posted meeting dates
- Awarding of Basketball Wildcard Berths was clarified in policy; there is now clarification on what is considered a vacant berth and who will receive that berth (the zone with the highest point total in the Final Rankings).
- Cheerleading season of play is now September 1 to April 30.
- The fee structure for football provincial playoffs has been changed; teams are now charged per game rather than on the level they come in at.
- Team Handball now has an opt-up deadline which is March 22 and the deadline to add students is now April 15.
- A “pay it forward Loonie fee” will be introduced as a mandatory item at all ASAA championships, with all funds raised to go to a new ASAA scholarship fund.

SUBWAY Fundraiser: As at September 5, 2014, only about 3,000 of the 20,000 peel-a-deal fundraiser cards remain available. This has been an incredible success and will bring in over \$150,000 in profits for our member schools if all cards are sold. Please send any testimonials our way. We have been assured by SUBWAY that all restaurants are aware of the program. If your local SUBWAY seems puzzled by the card and is hesitant to accept it, please contact Mike Steele at the ASAA and he will follow up directly with SUBWAY to ensure the restaurant is up to speed on the program. michael@asaa.ca

Return of Trophies to Hosts at Provincials: Every year is a constant battle with schools to return the ‘perpetual’ championship plaques to the host so that they have all plaques ready and available to present at provincials. The ASAA Executive Committee has determined that there will be fine of \$100 to any school that does not return their perpetual plaque to the host school in time for the respective championship. The school being fined will also have to send the plaque, at their own cost, to the winning school. The funds collected from this initiative will be directed to the ASAA Scholarship fund. (can be found in the Appendix section of policy handbook – page 153). A reminder that if you win an ASAA plaque, you must have your school name and year engraved at your cost before you return it.

Online Coach Courses:

SchoolCoach.ca: Mandatory course completions continuing this year. You do not need to redo course if you already finished last year, but if you have staff/coach turnover, then someone needs to take required courses to become compliant. Compliance will be enforced again this year. Also please note date change for *Fundamentals of Coaching* completion to October 10, 2014.

- *Fundamentals of Coaching* – required to be taken by one staff member per school at this time, although we recommend all coaches take it. Deadline for completion of the course by at least one onsite teacher coach: Oct. 10, 2014.

○ *Concussions in Sport – What You Need to Know*: (only takes 30 minutes)
Required by one coach with **every** school team, for both ‘team’ and ‘individual’ sports. Coaches who have completed this course on the NFHS site **SINCE** it has been available on ASAA site will need to complete it on SchoolCoach.ca to get credit for completing it.

- **New Courses:** *Coaching Volleyball Fundamentals* and *Coaching Basketball Fundamentals* will be launching in October.
- **Fall Specials:** Legal Course and Safety Guidelines both are available for a special price of \$15 (regular \$35) for a **limited** time until October 31, 2014. It may be advisable to purchase one or more of these courses while they are cheap. Safety Guidelines is a K-12 Phys. Ed and sport resource. The legal course is an excellent resource for both school and community coaches
- **\$50 ASRPWF Rebate for taking Courses:** The Alberta Coach Education Voucher is still available. This rebate is limited and is valid towards cost of all PAID courses, not just Fundamentals of Coaching as it was in the past. Check ASAA.ca or email michael@asaa.ca for more info.

ASAA Zone Award of Merit: Each zone is given the chance to nominate someone for their outstanding efforts in support of high school athletics. Please send your nominations in to your Zone Secretary ASAP. Nomination forms are available on the ASAA website and are due October 1.

New Athletic Directors/ExNet: For those who are new Athletic Director’s, please do not hesitate to contact the ASAA office with ANY questions or if you need your username and password for exnet. You are encouraged to ask other Athletic Directors in your area for advice, and we ask the more experienced Athletic Directors to reach out to assist new AD’s in their role. Please be sure to update any school information on our ExNet system for the 2014/15 school year. Some schools may have new Athletic Directors or Principals, it is important to reflect this on our registration system so all communication from the ASAA office is getting to the appropriate person within your school. Registration deadlines are noted on the ASAA calendar and reminders are constantly on the ASAA website. Missing registration deadlines comes with a fee that can range from \$150-\$500 – be aware of them! Also as a new AD, we will need to make sure your information is current and up-to-date so we can reflect that on our transfers/appeals website so all information is being received by the correct person and transfers can be dealt with more expediently.

Provincials: congratulations to all zone teams who attended provincials and especially to those who took home a medal or sportsmanship banner. Thanks to those schools that hosted provincials last year and those who have stepped up to host this year.

Athletic Director Initiatives: The AIAAA would like to thank everyone who attended the 2014 Athletic Director’s Conference in Calgary, AB. Hosted in response to the 2013 cancellation due to the flooding crisis in Canmore, the 2014 conference was a tremendous success. Thank you to all volunteers and presenters who helped make the event memorable for all in attendance. The SIAAA will be hosting their first conference in Saskatoon from April 16-18, 2015 with the AD conference returning to Alberta in June 2016 (Edmonton).

Over the summer, the CIAAA partnered with a second university program; Grace College’s Master of Science in Athletic Administration. Through this program, AD’s complete LTP courses (2 LTP courses per 3 credit Grace Course) and earn credits towards their degree with the completion of an accompanying project. There are already a number of AD’s from across the country registered in this TQS approved program. Visit the CIAAA website for full program details.

The AIAAA will be hosting workshops at teacher conventions this spring. Topics will include *Rejuvenating an Athletics Program* and *Social Media & Our Athletes*. We are in the process of working with each convention committee to secure session times. These sessions will have no cost and may be eligible for LTP credit down the road.

The CIAAA will be offering a series of online Leadership Training Program courses this fall and spring. The full course schedule will be posted on the website (www.ciaaa.ca) in September. Courses will be offered during two 2-hour sessions after school from 4-6pm MST. NOTE: completion of these live online courses can be used towards your Grace College or ISU university credits

ASAA Policy Highlights Guide (and other resources...): To better assist member schools, administrators, athletic directors, coaches, students and others in being aware of "must know" ASAA Bylaws and Policies, the ASAA now has a highlights brochure that each of you should have received in your ASAA mailout. We included 10 per school so you can share them with your coaches.

The ASAA Executive and Staff are currently in the process of creating another resource that will be geared toward parents and a separate one that will be geared toward student athletes. We feel that by providing schools with as many resources to educate all involved, policies that directly impact students can be better addressed and understood. Our hope is to have these resources available to all schools by no later than December 1.

Public Service Announcements to support school athletics programs: With the support of the NFHS and the NIAAA, the ASAA is making a variety of excellent Public Service Announcements (PSA's) available to member schools. These PSA's can be printed as is, or if a school is interested in inserting their own logo, that can be done through the same graphic artist who does the ASAA's work. Addition of your school logo will cost \$25 per PSA. There is a link on the ASAA website with more information on this.

The graphic artist's contact information is:

James Shrimpton T 780.413.1822 | james@helixdesigns.com www.helixdesigns.com

ASAA Executive Positions 2015/16: We encourage your involvement in the management of the ASAA by serving on the ASAA Executive Committee. In May 2015, the following positions are up for election: Athletic Director (3 year term – could be a male or a female). In addition, the following Commissioner positions will be opening up: Girls Basketball, Boys Volleyball, Cross Country Running and Boys Rugby.

ASAA Staff: Couple of updates on the ASAA office staff – Michelle Ross is back from maternity leave which means Fiona McCallum is no longer at the office but we do want to thank her for the great job she did stepping into the position. (Needing a new teacher/coach? Fiona is a certified teacher and may be interested – contact the ASAA office if you would like to connect with Fiona). Cori Wallace is no longer with the ASAA but we have hired a replacement, Elyshia Korobko. She started on September 5, so please be sure to be patient as Elyshia learns both the Administrative Assistant position role and about ASAA; please feel free to call and welcome her on board! 780-427-8182.

ASAA Executive: Your Executive Committee this year is ready, willing and able to lead us through the next year. As a staff, we thank them for the personal incredible commitment the following individuals on the Executive make to the ASAA:

President:	Garret Doll, Principal, St. Albert Catholic High School
Vice-President	Tom Christensen, Principal, Olds Jr/Sr. High School
Member at Large	Marg McCuaig-Boyd, retired Principal, Fairview
Athletic Director	Ken Zelez, AD, Strathcona-Tweedsmuir School
Athletic Director	Heather Bartling, AD, Bonnyville Centralized High School
Athletic Director	Michael Vaughan, Three Hills School (also Boys Vball commissioner)

Best wishes for 2014/15 from the ASAA Executive and Staff

1.3 Adoption of minutes

Moved by Shane Hansen – Beiseker
 Seconded by Kristina Houle – W.G. Murdoch
 All in favour – Carried

2.0 Business Arising From the Minutes

No business arising from the Spring 2014 minutes.

3.0 Reading of Communications

3.1 Zone Cross Country information. Wade Jarvis has all of the Cross Country information posted on the South Central Zone website www.southcentralzone.com Please be sure to register your team on the www.zone4.ca site. Be sure all of your information is complete and accurate. Remember the zone meet is October 8th in Canmore.

3.2 Ian Bates from Didsbury has completed the preliminary work on re-wording the senior high volleyball policies. There are a lot of contradictions which need to be cleared up. Small group discussion was to find volunteers to form a committee to review and up-date these policies for the Spring meeting.

4.0 Financial Report

Moved by Tricia McCambly – Hugh Sutherland
 Seconded by Len Judson – J.C. Charyk
 All in favour - Carried

The zone is in good financial standing but Leslie has a concern with the zone carrying such a large amount of cash in their account. A large sum of the total, about \$11 000 is from the Provincial Track & Field championships and will be allocated to the hosting of future zone Track & Field championships. Leslie is asking for ideas on how the member zone schools can share these monies. Please bring ideas to the Spring meeting.

There are still a few outstanding accounts from the 2013-14 school year. Leslie has sent out reminder invoices. Please try to take care of them as soon as possible.

Reminder that the Junior School registration is an on-line form found on the South Central Zone website www.southcentralzone.com Deadline without late fees is September 30.

Please send your fees to South Central Zone #70 Strathford Close, Strathmore, AB T1P 1S5 ASAA has made a mistake with your Ex-net registration fees. They have forgotten to charge GST. ASAA will be sending out invoices for those of you who registered early before the mistake was corrected. The GST should only be charged on your ASAA and AIAAA fees, not your zone fee.

5.0 Selection of Delegates to the Fall Planning Meeting in Red Deer December 4 &5, 2014

Nathan Hodgson – Bassano
 Sandy Green – Cochrane
 Tricia McCambly –Hugh Sutherland

6.0 Unfinished Business

There is a need to form a committee to look at and change the rotations and groupings for the 3A basketball and volleyball. If you are interesting in being a part of this, please let Leslie know.

7.0 Notices of Motion

7.1 Sr. Badminton Team Banner Scoring

Motion

A Zone banner will be awarded in each of the 1A, 2A, and 3A/4A categories based on ASAA format for calculating team points: one point awarded per match win. All match wins in singles qualifying round, round-robin play and playoffs are included.

Rationale:

The zone scoring should mirror that of the Provincial Tournament. Badminton added the team banner as a method of allowing all team members to contribute to the teams overall success. By allowing only the top 4 players in each division to accumulate points takes away from the team atmosphere. In Golf, Cross Country and Track and Field, even the last place participant can contribute to their team.

Moved by Kenton Zandee- Strathmore High

Seconded by Nathan Hodgson – Bassano

For: 27 Opposed: 0 Abstained :10 Carried

7.2 Junior Varsity Volleyball & Basketball Eligibility

Motion :

Motion to allow 1A Schools to have Grade 8 players on Junior Varsity volleyball and basketball teams for competition.

Rational:

As a 1A school, with low numbers in consecutive years it is difficult to field a high school team. By including grade 8 players, we would allow a 1A school who cannot field a Sr. team the ability to field a JV team. We are also seeing some younger players playing club ball and in order to provide them with a competitive team to play on it is in their best interest to play on the Junior Varsity team.

Moved by Tyson Youngs – Cremona

Seconded by Tricia McCambly – Hugh Sutherland

For: 6 Opposed 16 Abstained: 2 Defeated

7.3 Joint School for soccer

Motion:

In the event an SCZ member school is unable to provide a team in the sport of soccer, individual students from a school may participate with another SCZ member school team. A school can receive students for a specific team from more than one school. Participation with other member schools can only occur with the mutual consent of the principals and the athletic directors.

Rationale:

This follows ASAA Joint School policy on page 39 of the handbook for Cheerleading, Football and Rugby. Hugh Sutherland is the only school in our Division that has a soccer team. Other schools have 1 or 2 players that would like to play soccer. We would like to give them the opportunity to play

Moved by Tricia McCambly – Hugh Sutherland

Seconded by Wanda Vandervelden – Olds

Amendment: The joint school policy in soccer can only occur in a 1A or 2A school and the joint school can only occur with one other school.

Moved by Len Judson – J.C. Charyk

Seconded by Wanda Vandervelden- Olds

Amendment: The joint school policy can occur in any classification of school but the joint school can only occur with one other school.

Moved by Tricia McCambly- Hugh Sutherland

Seconded by Mike Sera – Bert Church

For: 38 Opposed: 0 Abstained: 0 Carried

8.0 Small Group Discussion

8.1 Selection of New Commissioners

Commissioners need to be reported to Leslie Larson to be recorded. If no commissioners are chosen, the zone host will act as the commissioner for that championship.

8.2 Zone Host Vacancies

There are still a few vacant zone host spots. Please look on the South Central Zone Website to see all hosts and vacancies.

9.0 New Business Arising From Small Group Discussions

Lynn Ross from Chestermere Middle School is going to take over the position of Vice President of Junior High Schools. Please direct Junior High questions to Lynn Ross lross@rockyview.ab.ca or Leslie Larson la.larson@shaw.ca

The 2A volleyball is requesting past history results from 2A girls volleyball from last 4-5 years to help to determine if the number of representatives from the east & west should change or stay the same. History of results will be provided at the Spring meeting 2015.

Provincial Bid brought forward by Trochu School for the 2016 1A Girls Basketball

10.0 Spring South Central Zone Meeting Date: April 27, 2015 in Strathmore at 10am

11.0 Adjournment

Moved by Shane Hansen- Beiseker

Seconded by Lynn Ross – Chestermere Middle