

South Central Zone Fall Meeting Minutes 2019

Date: **September 26, 2019**

Location: **Three Hills Arena - Encana Room**

Attendance: **47**

1.0 Called to Order - 10:04 am by Leigh Bretzlaff

1.1 Adoption of Agenda - no additions or subtractions

Moved: Matt Hassett – Holy Trinity

Seconded: Shane Hansen - Beiseker

Passed

1.2 President's Remarks - Leigh Bretzlaff

Leigh thanked everyone for the work that they are doing in their schools for the student athletes. He ran down the highlights from our zone from the spring sports and congratulated all the schools and athletes for the success they had at the zone and provincial levels. Leigh also talked about the transfer policy and to make sure that athletes have transfers complete before they compete for their new school.

1.3 Remarks from ASAA

Michael Steele (ASAA Sr. Assistant Director) and Joel Bundock (ASAA Assistant Director) attended and brought a welcome on behalf of the ASAA. Thanked the many schools in the zone that hosted ASAA provincial championships during the past year and mentioned those SCZ schools that will be hosting provincial championships in the year ahead. They talked about changes in the ASAA office and some of the key events that will be coming in the 2019/2020 calendar year. The highlights from the ASAA are included at the end of the minutes

1.4 Adoption of minutes from spring 2019 meeting

Moved: Danelle Bohnet – Airdrie Christian Academy

Second: Micheal Wiens – St. Joe's

Passed

2.0 Business arising from minutes

2.1 Zone Forms – junior high registration, junior high tournament, zone financial report

Michael Vaughan let all in attendance know that junior high registration will be done through the Google form on the website. There is a form to fill out for junior high tournaments

that will populate the spreadsheet that lists the tournaments. He also shared zone the tournament report forms are now on the website and will be sent to the hosts.

2.2 JV volleyball and basketball teams need to be registered in the SRS to be eligible for zones

Leigh Bretzlaff reminded everyone that they need to have their JV volleyball and basketball teams registered in the SRS to be eligible for zones as per the policy passed back in the spring.

3.0 Reading of Communication – following key dates were discussed as reminders to the athletic directors

3.1 Zone Award of Merit Nominations – deadline October 1

3.2 Volleyball and Football Registration – deadline October 1

3.3 Cross Country Registration – deadline October 5

3.4 School Registration – deadline October 10

3.4.1 Senior High through SRS

3.4.2 Junior High through Google form on zone website

3.5 CIAAA athletic director conference – April 16-18, 2020 in Vancouver

3.6 HPEC is April 30 – May 2, 2020 at Lethbridge College

4.0 Financial Report

Moved: Michael Sera – Bert Church

Seconded: Ron Davies – J.C. Charyk

All in favor.

5.0 Selection of Delegates to the Fall Planning Meeting (December 5 & 6)

Leigh Bretzlaff - Oilfields, Michael Vaughan - Three Hills and Micheal Weins – St. Joe's

6.0 New Business

6.1 Concerns/comments from Jr. High Track and Field Zones (Zone Executive)

6.1.1 Shot Put not being taught/done correctly by athletes

It was stressed that next year we will be asking the officials to be harder on their throwing form. There are free coaching coaches available for coaches that help with teaching the proper form.

6.1.2 Number of athletes running the 3000 m – either more races or change distance

Areas need to make sure that they are sending athletes that can compete at the zone level. We might need to look at a qualifying time in the future but right now if an athlete can not run the entire 3000m, they should not be attending zones.

6.1.3 LTAD model has 100, 200, 400, 800, 1200 and 2000 for grade 7 (bantam) & 8 (midget)

This was briefly discussed but the consensus of the room was to not move forward with this without some more discussion.

6.1.4 Unified Sports or Para events at Junior High Zones

The zone will work with schools to see if there is a need to add these events to the junior high track meet.

6.2 Golf Zones – pace of play discussion & how to speed up play (Michael Sera)

There will be a motion coming forward at the spring meeting to have a policy for maximum number of strokes so that the pace of play will speed up. Many other zones have a policy and it greatly helps with pace of play.

6.3 4J Girls Volleyball Zone Format (Darren Anderson)

Discussion was brought up that schools are trying to run the zone tournament in one day – this saves costs (travel, hotel, sub costs) but can be too much volleyball for one day. Saving costs is always nice but it can not be at the expense of having athletes play too many matches in a day. Fewer than 4 teams can be done in a day but more than that it should be over 2 days – this gives athletes break and recovery time before playoffs.

7.0 Notice of Motion

Notice of Motion 7.1 - Policy 3A Volleyball Zone Championships – number of teams

Current Policy:

4. The 3A Zone volleyball tournament shall be a 12-team draw with Brooks, Canmore, Drumheller, Olds, Strathmore, the top three of four from Foothills and the top four of six from Rocky View. If additional teams are needed the host school and/or Rocky View would get first choice, followed by Foothills. (April 2002)

Proposed: The 3A Zone volleyball tournament shall be a **10**-team draw, with the host school included as one of the 10 teams. If there are more than 10 registered teams in the zone, there will be playoff games to determine the 10 teams. The host school and the volleyball commissioner will rank the teams based on results from the season of play. The higher seeds will host the playoff game from the Monday to the Wednesday, the week of zones. All playoff games will be the best of three, with the third set to 15 with no caps.

If 14 teams are registered – playoffs will be - #7 hosts #14, #8 hosts #13, #9 hosts #12, #10 hosts #11

If 13 teams are registered – playoffs will be #8 hosts #13, #9 hosts #12, #10 hosts #11

If 12 teams are registered - playoffs will be #9 hosts #12, #10 hosts #11

If 11 teams are registered - playoffs will be #10 hosts #11

Rational: A 12 team zone tournament is difficult to run in school with only 2 courts. This would allow more schools to host zone tournaments. This would also allow a max of 7 games played in a weekend.

Moved: Jared Fuller – W.H. Croxford

Seconded: Michael Sera – Bert Church

Carried - unanimous

Notice of Motion 7.2 - Policy 3A Volleyball Zone Championship Formats

Current Policy:

2. Pools are played according to the following:

- a. If there are five or fewer teams there will be a full round robin with each match played rally point to the best of three games. The first two games are played to 25 points, no cap. The third game is played to 15 points, no cap. If there are 6 or 7 teams, the following formats will be used:

Six-team format: A two-pool, round robin format will be played. All matches will be best-of-three. Pool rankings will be: Pool A: Seed 1, 3, 5; Pool B: Seed 2, 4, 6. Playoffs will see all teams advancing: Quarter-finals: (1) B2 vs A3 and (2) A2 vs B3; Semi-finals: A1 vs winner QF(1) and B1 vs winner QF(2). The winners of the semi-finals will play for the Zone Championship

Seven-team format: A two-pool, round robin format will be played. All matches will be best-of-three. Pool rankings will be: Pool A: Seed 1, 3, 6; Pool B: Seed 2, 4, 5, 7. Playoffs will see top 3 teams in each pool advancing: Quarter-finals: (1) B2 vs A3 and (2) A2 vs B3;

Semi-finals: A1 vs winner QF(1) and B1 vs winner QF(2). The winners of the semi-finals will play for the Zone Championship

- b. If there are eight or more teams there will be two pools with the highest ranked team playing in the pool with the fewest number of teams.
 - c. If at all possible the ranking of pools should be as follows:
 - i. Pool A: 1, 4, 5, 8, 9, and 12
 - ii. Pool B: 2, 3, 6, 7, 10, and 11
 - d. If there are nine teams, the highest rank team will be placed in the pool of four.
 - e. The Commissioner, along with other Zone coaches (via fax or email) will determine rankings within pools based on the results of play during the season.
3. Game play is formatted with the following:
- a. All matches shall consist of rally point scoring to the best two of three games. The first two games are played to 25 points, no cap. The third game to 15 points with no cap.
 - b. Upon completion of round-robin play, the top three teams of each section advance to an elimination match. The first place team from each section receives a bye; the second place teams play the third place teams from the other section (A2 vs B3 and B2 vs A3). The winners of the two matches play the first place teams to determine the finalists (A1 plays winner of B2 vs A3 and B1 plays winner of A2 vs B3). Losers will play in the bronze medal game.

Proposed:

2. Pools are played according to the following:
 - a. If there are **six** or fewer teams there will be a full round robin **followed by playoffs**.
 - b. If there are 7 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 3, 5; Pool B: Seed 2, 4, 6, 7.
 - c. If there are 8 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 3, 5, 7; Pool B: Seed 2, 4, 6, 8.
 - d. If there are 9 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 3, 5, 7; Pool B: Seed 2, 4, 6, 8, 9.
 - e. If there are 10 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 3, 5, 7, 9; Pool B: Seed 2, 4, 6, 8, 10.
3. Game play is formatted with the following:

- a. All matches shall consist of rally point scoring to the best two of three games. The first two games are played to 25 points, no cap. The third game to 15 points with no cap.
- b. Playoffs - If there are **7 or more teams** - upon completion of round-robin play, the top three teams of each pool advance to an elimination match. The first place team from each pool receives a bye; the second place teams play the third place teams from the other pool (A2 vs B3 and B2 vs A3). The winners of the two matches play the first place teams to determine the finalists (A1 plays winner of B2 vs A3 and B1 plays winner of A2 vs B3). Winners will play in the gold medal match and losing teams will play in the bronze medal game. If there are **6 or fewer teams** – upon completion of round robin play, the top four teams make playoffs and play a semi final (1 vs 4, 2 vs 3), winners play in finals and losing teams play in bronze medal game.
- c. For breaking ties in pool play, the Volleyball Canada tie-breaking procedure will be followed – as outlined in the ASAA Handbook.

***(See Appendix C for sample draw formats for 3A Varsity Volleyball and 3A/4A JV Volleyball Zone Championships)** – if motion passes, sample draws will be added to appendix section of handbook

Rational: A 12 team zone tournament is difficult to run in school with only 2 courts. This would allow more schools to host zone tournaments. This would also allow a max of 7 games played in a weekend. This also creates a consistent format for zones based on the number of participating teams.

Appendix D – Sample Draw Formats for 3A Varsity Volleyball and 3A/4A JV Volleyball Zone Championships – these draws will be added to the handbook as the NOM was approved.

Motion was tabled for small group discussion to review the pools and their set up. The motion was then brought back with small unanimous changes to the pools and presented to the membership.

Moved: Jared Fuller – W.H. Croxford

Seconded: Michael Sera – Bert Church

Carried - unanimous

Notice of Motion 7.3 - Policy 3A/4A JV Volleyball Zone Championships

Current Policy:

1. The 3A/4A JV Volleyball tournament will consist of 10 teams:
 - a. 4 Rockyview
 - b. 3 Foothills, including Strathmore, with Strathmore playing the 3rd place team from Foothills. Amended September 2015
 - c. 3 Other schools who do not belong to Rockyview or Foothills
 - d. Host comes from within the regional birth (Fall 2013)

Proposed:

1. All registered 3A/4A schools will be eligible for Zone competition.
2. Pools are played according to the following:
 - a. If there are **six** or fewer teams there will be a full round robin **followed by playoffs**.
 - b. If there are 7 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 3, 4; Pool B: Seed 2, 5, 6, 7.
 - c. If there are 8 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 4, 5, 8; Pool B: Seed 2, 3, 6, 7.
 - d. If there are 9 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 4, 5, 6; Pool B: Seed 2, 3, 7, 8, 9.
 - e. If there are 10 teams: A two-pool, round robin format will be played.
Pool rankings will be: Pool A: Seed 1, 4, 5, 8, 10; Pool B: Seed 2, 3, 6, 7, 9.
3. Game play is formatted with the following:
 - a. All matches shall consist of rally point scoring to the best two of three games. The first two games are played to 25 points, no cap. The third game to 15 points with no cap.
 - b. Playoffs - If there are **7 or more teams** - upon completion of round-robin play, the top three teams of each pool advance to an elimination match. The first place team from each pool receives a bye; the second place teams play the third place teams from the other pool (A2 vs B3 and B2 vs A3). The winners of the two matches play the first place teams to determine the finalists (A1 plays winner of B2 vs A3 and B1 plays winner of A2 vs B3). Winners will play in the gold medal match and losing

teams will play in the bronze medal game. If there are **6 or fewer teams** – upon completion of round robin play, the top four teams make playoffs and play a semi final (1 vs 4, 2 vs 3), winners play in finals and losing teams play in bronze medal game.

- c. For breaking ties in pool play, the Volleyball Canada tie-breaking procedure will be followed – as outlined in the ASAA Handbook.
4. The 3A/4A JV Zone volleyball tournament shall be a **10**-team draw, with the host school included as one of the 10 teams. If there are more than 10 registered teams in the zone, there will be playoff games to determine the 10 teams. The host school and the volleyball commissioner will rank the teams based on results from the season of play. The higher seeds will host the playoff game from the Monday to the Wednesday, the week of zones. All playoff games will be the best of three, with the third set to 15 with no caps.

If 14 teams are registered – playoffs will be - #7 hosts #14, #8 hosts #13, #9 hosts #12, #10 hosts #11

If 13 teams are registered – playoffs will be #8 hosts #13, #9 hosts #12, #10 hosts #11

If 12 teams are registered - playoffs will be #9 hosts #12, #10 hosts #11

If 11 teams are registered - playoffs will be #10 hosts #11

***(See Appendix C for sample draw formats for 3A Varsity Volleyball and 3A/4A JV Volleyball Zone Championships)**

Rational: When the 3A/4A combined for one championship, they reverted back to a policy that was outdated and does not work for the present schools and teams. This policy allows for all teams to have the opportunity to playoff and participate in the zone championship, while keeping the format to a reasonable size that can be run with two courts.

Moved: Jared Fuller – W.H. Croxford

Seconded: Michael Sera – Bert Church

Carried - unanimous

Notice of Motion 7.4 A – Junior High Eligibility

Current Policy:

6. Any junior high team that exceeds three games or one tournament at the junior or senior varsity level cannot compete in Jr. High South Central Zone competition. (Sept. 2010)

Proposed: Allow Jr. High grade 9 teams who play in a JV league to play in Jr. High 4J zones.

Rational: **Chestermere Lake Middle School has no age appropriate league for our grade 9s to play in, so we have opted to play in the Rockyview JV league this year. This would allow our athletes to be playing against some other athletes that are at the same age, size and ability.**

Moved: Lynn Ross – Chestermere Lakes

Seconded: Emily Clark - Langdon

Carried - defeated

Notice of Motion 7.4 B – Junior High Eligibility (will be withdrawn if motion 7.4 A passes)

Current Policy:

6. Any junior high team that exceeds three games or one tournament at the junior or senior varsity level cannot compete in Jr. High South Central Zone competition. (Sept. 2010)

Proposed: Allow Jr. High grade 9 teams who play in a JV league to play in 1A/2A JV high school zones.

Rational: **Chestermere Lake Middle School has no age appropriate league for our grade 9s to play in, so we have opted to play in the Rockyview JV league this year. Based on school population, we would fall in the 2A classification.**

Moved: Lynn Ross – Chestermere Lakes

Seconded: Emily Clark - Langdon

Carried - defeated

Notice of Motion 7.4 C – Junior High Eligibility (will be withdrawn if motion 7.4 A or 7.4 B passes)

Current Policy:

6. Any junior high team that exceeds three games or one tournament at the junior or senior varsity level cannot compete in Jr. High South Central Zone competition. (Sept. 2010)

Proposed: Allow Jr. High grade 9 teams who play in a JV league to play in 3A/4A JV high school zones.

Rational: **Chestermere Lake Middle School has no age appropriate league for our grade 9s to play in, so we have opted to play in the Rockyview JV league this year. This would give the athletes an opportunity to participate in a zone championship.**

Moved: Lynn Ross – Chestermere Lakes

Seconded: Emily Clark - Langdon

Carried - passed

7.2 ASAA Fall Notices of Motion

ASAA Notices of Motion were discussed so that our delegates could represent our member's views.

8.0 Small Group Discussions

8.1 Confirmation of commissioners and basketball rankers was done in small groups

8.2 Zone Host Vacancies - zone host vacancies were filled and just waiting on a couple to make sure their school is able to host. Zone Hosts 19-20 will be posted on the website.

8.3 Table motions (7.2 & 7.3) were discussed and brought back to the floor to be voted on. (Results are reflected earlier in the minutes)

9.0 New Business Arising from Small Group Discussions

No new business came out of small group discussions.

10.0 Spring South Central Zone Meeting Date

Thursday, May 7, 2020 - in Three Hills

11.0 Adjournment at 1:41 pm

Moved: Leslie Larson - Strathmore

Seconded: Brent Moldrup - Acme

All in favor.

ASAA Memo to Zones – Fall Meetings 2019

Notices of Motion

A reminder that ASAA Policy can be changed by submitting a Notice of Motion (i.e. proposed policy change). The deadline is September 1 for the December, 2019 APM and the next deadline is April 1 for the 2020 AGM in June. If you feel policy changes is required in any area, this is your opportunity to be heard.

New Athletic Directors/SRS

For those who are new Athletic Director's, please do not hesitate to contact the ASAA office with ANY questions or if you have difficulty accessing yours or your Principal's username and password for SRS. You are encouraged to ask other Athletic Directors in your area for advice, and we ask the more experienced Athletic Directors to reach out to assist new AD's in their role. Please be sure to update any school information in the SRS system for the 2017/18 school year. Some schools may have new Athletic Directors or Principals; it is important to update this on our registration system so all communication from the ASAA office is getting to the appropriate people within your school. Registration deadlines are noted on the ASAA calendar and reminders are constantly on the ASAA website. Missing registration deadlines comes with a fee that can range from \$150-\$500 – be aware of them!

Also as a new AD, we will need to make sure your information is current and up-to-date so we can reflect that on our transfers/appeals website so all information is being received by the correct person and transfers can be dealt with more expediently.

Important Deadlines

Deadlines:

September 12	Golf Opting-Up and Registration Deadline
September 30	School enrollment taken to determine ASAA Classification
October 1	Volleyball Registration Deadline
	Football Registration, Declaration and Opt-Up Deadline
	Nominations for Zone Award of Merit Deadline
October 5	Cross Country Registration Deadline
October 10	School Registration Deadline
October 10	Completion of Fundamental of Coaching Deadline
October 15	Volleyball Opt-Up Deadline
November 1	Bid application for vacant Spring 2015 Provincials
December 15	Basketball Registration Deadline

Policy Changes/highlights: New policies are noted in grey shading in the policy handbook – please take time to review them and other key policies. Some of the major changes that may affect your Zone include:

1. **Honest & Full Disclosure Policy** – applies to transfers, appeals, disciplinary matters, or other, if it is found out that information was not accurately provided or intentionally withheld from the ASAA, at

the discretion of the ASAA executive, any decision can be reversed. Also allows the ASAA Executive Committee to investigate/follow up to ensure accuracy of information in any matter.

- 2. Mandatory Registration of Coaches on SRS** – all coaches must now be registered on the SRS by one month into the season of play or will face a \$50 late registration penalty.
- 3. Legal Contingency** – All member schools will be charged a one-time levy of \$75-\$300 (depending on school size) to establish Legal Contingency account. Will not be re-applied in future years unless that account depletes below \$60,000 threshold.

Bids

Bidding takes place at the board meeting approximately 1.5 years out from the event. Spring championships (Basketball, Team Handball, Cheerleading, Curling) for 2021 must be submitted by November 1, 2019 for consideration using the online process here:

<http://www.asaa.ca/championships/bids>

Livestreaming

Last year was year one of our shift in focus for livestreaming. We are endeavouring to stream ALL ASAA Championships. Make sure you subscribe to our YouTube channel at www.youtube.com/c/ASAALive

Coach Education

IMPORTANT: Beginning in the 2020/21 school year, the Schoolcoach.ca resource and all courses will be moved to the Coaching Association of Canada's Locker platform. The Schoolcoach.ca learning management system and all courses will be accessible through the CAC Locker. During the transition period (May 1, 2019 – June 30, 2020), the current Schoolcoach.ca courses will still be available on the existing website. For any questions on this new structure, please contact the ASAA office.

Unified Sports

Unified Sports is now in its fourth year in Alberta and there have been some outstanding success stories with some form of Unified event now running in most of the ASAA zones. For upcoming events, please see: <http://www.asaa.ca/sports/special-olympics-unified-sports>

Contact shanna@asaa.ca for more info. Re upcoming Unified Sports events, or for more info on hosting an event in your school.

Para Athletics

Integration of para athletic events into ASAA Track and Field and Cross-Country Championships continues. The ASAA received a grant to purchase 4 wheelchairs, trainers and two throwing frames and these are available on free loan to schools. If you have any students with a physical disability or an intellectual disability that you would like to include in ASAA track provincials, please contact shanna@asaa.ca

IMPACT Workshop

Two-day professional development conference for students and advisors on May 4-5, 2020 in Olds.

CIAAA

- The 2020 National Conference is hosted at **Coast Coal Harbour Hotel in Vancouver, BC**, April 18-20. The conference features workshops, courses, social events, and acclaimed keynote speakers. More info @ www.ciaaa.ca.
- The CIAAA is eager to **travel to your zone and present when it is most convenient to your Athletic Directors**. We can arrange a one-hour workshop, half day course, or full or nearly full day of content that is arranged in conjunction with your AD Zone Meetings or any other time that works for you. Contact drew@ciaaa.ca for more details.
- All Alberta AD's are automatically members of the CIAAA through the ASAA/CIAAA Partnership. As an additional benefit we are now offering all members an annual \$25 LTP Course Credit. Watch your email for a message with more details on how to get the most out of your membership.

ASAA Elections

Positions to be elected at ASAA AGM, June 18-19, 2020 in Leduc and if you are interested in one of these positions, resume templates can be obtained from michael@asaa.ca

Positions available:

- ASAA Executive Committee:
 - Vice-President/President/Past-President (4-year term @ 1-2-1)
 - Director of Athletics (3 year term)
- Commissioner Positions
 - Football (4-year term)
 - Curling (4-year term)
 - Track & Field (4-year term)
 - Sportsmanship (4-year term)

Sanctioning

- Reminder that if you are hosting a team from out of province your tournament needs to be sanctioned by ASAA a minimum of 30 days prior to the tournament start date. Late submission is fee \$200
- If your school has teams headed out of province, those tournaments need to be sanctioned by ASAA as well. Teams traveling outside Alberta must complete an approval to travel form 30 days prior to event. Late submission fee is \$200
- All sanctioned tournaments will be listed on the ASAA website (under the championships tab)

Scholarships

\$500 Pay It Forward Scholarship/Xerox Scholarship

(one of ten \$500 winners will be chosen for an additional \$1,000 from Xerox) Deadline = June 30, 2019

<https://www.asaa.ca/recognition/scholarships>

\$1,000 ASAA Milk Scholarship

(one male and one female candidate will be selected) Deadline
= June 30, 2019

<https://www.asaa.ca/recognition/scholarships/alberta-milk-asaa-scholarship>

Awards

Zone Award of Merit

Deadline to Apply = October 1, 2019

Lorne Wood Award

School administrator supporting athletics

Deadline to Apply = November 1, 2019

Information and Award Nomination Forms: <http://www.asaa.ca/recognition>

ASAA Staff Update

Please note that Deanna Metro will be away on maternity leave from July 2019 – July 2020.

The ASAA has hired an interim Program Coordinator, Joel Bundock, who will be with the ASAA from May 1, 2019 – July 2020. Joel will be working with Mike Steele on all ASAA Championships in addition to coordinating various coach education projects and the IMPACT Student Leadership Workshop for 2020. He can be reached at joel@asaa.ca.